

FREQUENTLY ASKED QUESTIONS



Headquarters USSPACECOM Basing

as of AUGUST 25, 2020

QUESTIONNAIRE

› **1Q: Is it possible to insert/upload graphics into the responses? Are attachments allowed?**

✓ During this phase of the evaluation process, responses should be provided in text using the pre-formatted questionnaire in Portable Document Format (PDF) and no attachments will be considered.

› **2Q: Are there formatting requirements, minimum point size, font etc?**

✓ All responses should be provided in text using the pre-formatted questionnaire in Portable Document Format (PDF). The PDF defaults to Times New Roman (PC) point size 10 and, Helvetica (Mac) point size 10. Please do not adjust the font or size and ensure responses meet the page limit.

› **3Q: Will you allow for a community or installation to submit multiple questionnaires?**

✓ No, communities and installations may only submit one questionnaire each.

› **4Q: May we see a list of questions posed by other applicant sites? Is there a Q&A site?**

✓ Yes, broadly applicable information provided in response to community or installation questions will be uploaded to a publicly accessible website and updated regularly during the evaluation phase.

› **5Q: For communities which have multiple locations to put forward, should they be broken out into multiple questionnaire submissions or combined into one single questionnaire response?**

✓ Each nominated community should only propose one location for United States Space Command Headquarters unless geographic separation is necessary to meet the provided requirements.

› **6Q: Can communities with multiple military installations submit multiple questionnaires? Can locations supported by multiple communities submit multiple questionnaires?**

✓ No, communities and installations may only submit one questionnaire each. The same pre-formatted questionnaire in Portable Document Format (PDF) was provided to all communities and all identified installations. Most locations have unique circumstances that should be explained using the same space provided to all nominees.

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› **7Q: Our city received the community questionnaire but did not receive the installation questionnaire? Please advise if this was error.**

✓ No, this was not an error. Communities will not receive an installation questionnaire and installations will not receive a community questionnaire. However, communities are encouraged to coordinate with installations as needed to fully answer the questionnaires.

› **8Q: What is the role of the installation commander and staff?**

✓ Installation commanders and staff may provide factual information that is otherwise publicly releasable upon request so long as doing so is not in their view unduly burdensome. Installation commanders and staff may not endorse or otherwise advocate for a particular proposal outside of providing recommendations via the chain of command.

› **9Q: What is the release-ability of completed questionnaires?**

✓ Classified information shall not be included in questionnaires. Once received, the Air Force will consider completed questionnaires as unclassified pre-decisional documents and subject to withholding from release under the Freedom of Information Act. Any business confidential or proprietary information must be clearly marked by the entity submitting the questionnaire.

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TIMELINE + PROCESS

> **1T: Will the location decision in 2021 be final or is it only a stated preference that could change over the six year period before US Space Command HQ has a permanent home?**

✓ We anticipate an announcement of the preferred & reasonable alternative(s) locations for United States Space Command in early 2021. This will be followed by all required actions under the National Environmental Policy Act (NEPA). Upon successful completion of NEPA requirements, the preferred location will become final. There is no plan to change the location after the 2021 announcement.

> **2T: When do you foresee see the new HQ being operational?**

✓ United States Space Command was activated on August 29, 2019 and is temporarily operating out of Peterson Air Force Base from a provisional headquarters until a permanent location is selected. Initial Operating Capability (IOC) and Full Operating Capability (FOC) are conditions-based and no pre-specified date exists. However, dependent construction timeline required for the final location, United States Space Command Headquarters should be operating at the permanent location by 2026.

> **3T: Can we have additional time to complete our questionnaire?**

✓ Extensions may be requested to ensure all communities and installations receive the same opportunity to respond. Currently, all extension requests due to delays in delivery of questionnaires are being approved. The community questionnaire was distributed on July 24, 2020 and the Installation questionnaire was distributed on August 7, 2020. All extensions must be requested before the response deadline, should include a thorough explanation of circumstances, and be sent to e-mail: usaf.pentagon.saf-ie.mbx.saf-ieib-workflow@mail.mil

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MISSION

- › **1M:** Please provide additional context regarding the type of space entities, functions, and expertise the USAF is specifically looking for more information on? (e.g. commercial space companies, defense industrial base, relevant workforce, launch facilities etc.)

✓ For additional context regarding the type of space entities, functions, and expertise needed to support United States Space Command, please refer to the information at: <https://www.spacecom.mil/>

- › **2M:** Please elaborate on “Mission Related” -- Space Command has a very specific mission set (detering and fighting conflicts that extend to space). Will you be counting all space-related missions such as space launch, building/designing satellites, etc. as equal to space warfighting? How will those conducting the evaluation be weighing those distinctions?

✓ Yes, all space missions will be counted. However, evaluations will be weighted toward those mission sets that are most directly tied to the mission of United States Space Command.

- › **3M:** Will the headquarters for the U.S. Space Force be collocated with USSPACECOM, or like the other services, will USSF be headquartered in Washington, D.C.?

✓ As with all United States military services, the United States Space Force headquarters is located at the Pentagon in Washington D.C. and will not be collocated with the headquarters of United States Space Command.

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PEOPLE

> **1P: What are the personnel requirements for United States Space Command Headquarters? What are the relevant professions and talents?**

✓ The primary focus of United States Space Command Headquarters is on space operations, intelligence, planning, exercising, and analysis. These areas comprise the majority of civilian and contractor personnel requirements for United States Space Command. The United States military services will support those requirements within their respective personnel inventories.

> **2P: Which Occupation Codes are required for United States Space Command Headquarters?**

✓ The occupation codes for United States Space Command Headquarters focus on career fields in science, technology, engineering, and mathematics (STEM) that align with space, intelligence, and cyberspace talent requirements. The relevant occupation codes to these professions include, but are not limited to: aerospace engineers and technicians; computer and information system scientists, managers, and analysts; electrical engineers and technicians; mathematicians; mechanical engineers and technicians; operations research analysts; space scientists; statisticians; training and development managers.

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FACILITIES

› **1F:** The United States Space Command Headquarters facility requirement is listed as 464,000 square feet while it appears you are open to several options, can you provide guidance as to whether you prefer Class A office, single story tech-flex, or multi-building campus setting?

✓ Class A office space is preferred, with no preference for single or multi-story facilities and no preference for single or multiple facilities. We are looking for why your location is the best proposal.

› **2F:** Is there a preference for structured or surface parking?

✓ There is no preference for surface or structured parking.

› **3F:** If a build-to-suit option is acceptable, what are the minimum/maximum acreage requirements?

✓ For antiterrorism/force protection stand-off requirements please refer to Unified Facilities Criteria (UFC) 4-010-01, *DoD Minimum Antiterrorism Standards for Buildings*.

› **4F:** Can you provide the anticipated hours of operation? For example, is the operation 7x24x365 or closer to a 40-hour work week open 8am-5pm, Monday-Friday?

✓ United States Space Command Headquarters will operate 24 hours a day, 7 days a week, 365 days a year.

› **5F:** Does the USSPACECOM HQ location have any special requirements or limitations in regards to proximity or visibility from a highway or waterway?

✓ Visibility from a highway or waterway are not specified limitations; however, off-base facilities should provide a similar level of security confidence as is customary with on-base military facilities. The anti-terrorism/force protections standards found in Unified Facilities Criteria (UFC) 4-010-01, *DoD Minimum Antiterrorism Standards for Buildings*, provide a baseline for acceptable security conditions.

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COSTS

> **1C: Will things like geological stability and inclement weather such as hurricanes factor into the strategic basing decision making process?**

✓ Climate and weather related factors are captured in the form of building code requirements. These drive costs for construction needed to mitigate climate and weather related factors.

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ENERGY

> **1E: How much power is necessary for the USSPACECOM HQ 464,000 sf facility or multi-building campus?**

✓ Electrical demand is expected to be the similar to Class A commercial office buildings of the same size and function. Nominees should describe their methods for providing redundant or independent power sources to enable Tier 3 uptime standards at the proposed site and to the facility (or facilities).