



**DEPARTMENT OF THE AIR FORCE
PERSONAL PROPERTY ACTIVITY HEADQUARTERS
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**PERSONAL PROPERTY ACTIVITY HEADQUARTERS
ADVISORY**

March 18, 2020

PPA-20-008

Subject: Air Force Stop Movement of Personal Property Guidance

Purpose: To inform JPPSOs, PPSOs, and PPPOs of updated guidance related to personal property movement for Air Force personnel impacted by DoD Stop Movement Guidance

Be Advised: Fluid nature of circumstances prompted update to previously issued Air Force guidance related to personal property movement for Air Force Personnel. Anticipate USTRANSCOM Personal Property Advisory update to include the following change:

All Air Force military and civilian PCS moves are at an All Stop until 11 May 2020, IAW SECDEF's Stop Movement Order, dated 13 March 2020. There are three current exceptions that are authorized to continue: personal property pack outs that are already started; shipments for members with a GO authorized waiver to PCS due to mission requirements, and shipments for Retirees/Separatees. For all other exceptions, the following applies:

1. Members that are not already physically packing HHG must stop HHG movement actions unless they meet the following conditions, which include but are not limited to: humanitarian situations, expired lease, home sale, etc. In this case, the authorization to continue to move HHGs must be approved by the Squadron Commander, First Sergeant or equivalent for staff positions.
2. Members will reschedule HHG moves with their local shipping office (PPSO or TMO), but may not request a HHG packing date before 15 May 2020, or whenever the stop movement order expires.

Shipping Offices should only proceed with movement upon receipt of documented approval as required above.

(Note) Counseling and Quality Assurance **actions** previously included remain in effect:

Action:

PPPO Counselors will:

- Provide face-to-face counseling to (as much as practical). Recommend use of virtual means to such as Skype, when available, in accordance with MICT Communicator AFI 24-602, Volume 4, *Personal Property Movement*, question 5.

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Quality Assurance Inspectors will:

- Continue to conduct 80% on-site inspections to maximum extent. Yield to LRS/CC, Transportation Officer and Distribution Flight leadership to determine when to institute telephonic inspections in accordance with AFI 24-602, Volume 4, *Personal Property Movement*, Chapter 14, paragraph 14.8.

Important Note: Due to developing nature of the situation, we are unable to provide, in advance, a response/definitive answer to every unforeseen situation or question that may arise. Please contact us for assistance when unusual situations/questions arise.

This advisory supersedes PPA HQ Advisory 20-007.

POC: ppahq.ppec.customerservice@us.af.mil

Expiration: Upon receipt of new information.

*PPA HQ Advisories are maintained on PPA HQ Public Resource Center:
<https://cs2.eis.af.mil/sites/aetc-lak-hqppa/projects/publicresourcecenter/SitePages/Home.aspx>*