



COMMANDER'S CALL TOPICS

NOTE: This product has embedded hyperlinks and is best viewed online.

11-15 September 2017

Priority Topic

of the
Week

Career Skills Program

Career Skills Program

The Air Force recently began participating in Career Skills Programs (CSP) which afford eligible Airmen the opportunity to prepare for a post-Air Force career up to six months before separation or retirement.

CSPs that offer skills training opportunities to officer and enlisted service members preparing to transition from military to civilian employment include:

- Apprenticeships
- On-the-job training
- Employment skills training
- Internships

Commanders are encouraged to support CSPs by identifying transitioning Airmen, ensuring maximum dissemination of information and supporting participation in the program when manpower and resources are sufficient to release their Airmen.

What are the General Guidelines of the Career Skills Program?

- Employers offering training opportunities are referred to as CSP providers
- Participation by an Airman is self-initiated and approved by the first field grade commander authorized to impose non-judicial punishment in the Airman's chain of command
- Airmen's participation is dependent on unit and mission requirements
- Airmen are eligible for only one CSP during their transition period
- Airmen will not receive any form of financial compensation from a CSP provider
- Off-installation CSPs should be within 50 miles of the Airman's installation, duty station or residence. The unit/squadron commander can authorize exceptions, but must ensure the safety and accountability of their Airmen

What are the requirements?

- Must be within 180 days of approved retirement or separation to participate
- Airmen must forward their completed applications to their local Education Centers no later than 30 days prior to the CSP start date
- Airmen who re-enlist, or extend their enlistment, must withdraw from the program and return to duty

Additional Information

Visit the [Air Force Virtual Education Center](#) and schedule an appointment with an Education or TGPS Guidance Counselor. Airmen may also find details on [myPers](#). Select "Any" from the dropdown menu and search "Job Training."

Personnel Topics of Interest

- AF concludes Workforce Summit, focuses on being employer of choice ([AF.MIL](#))
- AF updates enlisted special duty assignment pay, effective 1 Nov 17 ([AFPC](#))
- Sq CCs now get a full week's advance notice for enlisted promotions ([AFPC](#))
- AF implements Second Assignment In-Place Pilot Program ([AF.MIL](#))

Other Topics of Interest

- AF 70th Birthday ([AF.MIL](#))
- Fall 2017 Waypoints now available ([Telling the AF Story](#))

Commander's Call Topic Archive: <http://www.af.mil/AboutUs/CommandersCallTopics.aspx>

Commander's Call Topics is published weekly by SAF/PA to ensure leaders at all levels remain current on issues concerning Airmen and families. Requests for information to be included in future editions should be sent to SAF/PAX via [email](#).

Submissions should include:

- 1) 1-2 sentence synopsis of the issue
- 2) hyperlink to further details
- 3) a POC name and contact information.

*Only submissions that pertaining to the majority of Airmen or specifically to command leadership teams will be considered. Local or limited-interest items will not be included.