Air Force Journalistic Style Guide for Public Releases

This supplement to the Associated Press Stylebook and Briefing on Media Law is a guide to help Air Force news editors with Air Force-unique words and phrases that the AP Stylebook does not address.

Webster's New World College Dictionary shall be used for punctuation, spelling, style and usage not covered in the AP Stylebook.

This supplement shall be used only after the above sources have been referenced.

December 2013
**Academy** Uppercase on second reference when referring to U.S. Air Force Academy.

**AFSO21** Air Force Smart Operations for the 21st Century – AFSO21 acceptable on second reference (no space in AFSO21).

**acronyms** Limit use of acronyms based on ease of communication, readability and common sense as well as those uses approved for first or subsequent reference by the AP Stylebook and this style guide.

Generally introduce the acronym no more than two sentences from the first spelling out.

Do not automatically use an acronym on second reference when a usage such as “the unit”, “the command” or “the office” can be used.

If the author includes an acronym in parentheses after it’s spelled out on first reference, leave the parenthetical in the text, but don’t add parenthetical acronyms. Don’t use parenthetical acronyms after major command or unit names; delete them if they’re included. (Ex. "He graduated from the School of Water Immersion Mechanics (SWIM)" is OK. "She is commander of Air Force Space Command (AFSPC)" is not OK; delete (AFSPC).

**active duty** (n.), **active-duty** (adj.) He has sworn to serve three years on active duty. Active-duty service members will receive a 3 percent raise.

**active-duty service commitment** ADSC is acceptable on second reference.

**AGM** air-to-ground missile

**AIM** air intercept (or air-to-air) missile

**Air and Space Basic Course** The first level of officer professional military education, held for second lieutenants and civilians at Maxwell Air Force Base, Ala. ASBC is acceptable on second reference.

**air and space expeditionary force** AEF is the correct abbreviation and is acceptable on second reference.

**air and space force** Preferred term vs. aerospace force.

**air base** Capitalize when used in conjunction with a base: *Misawa Air Base*. AB is acceptable in conjunction with a second reference to a base: *Misawa AB*. Do not abbreviate in biographies.

**airborne laser**

**Air Command and Staff College** ACSC is acceptable on second reference.

**aircraft battle damage repair** ABDR is acceptable on second reference.

**aircrew**

**airdrop**

**airfield**

**Air Force** May be abbreviated to *AF* in headlines. Do not abbreviate to *AF* within a story unless it is part of an approved acronym: *They are all Air Force members*. Not: *They are all AF members*. See the *air force* entry in the Associated Press Stylebook for capitalization practices.

**Air Force Aid Society** AFAS is acceptable on second reference.

**Air Force Association** AFA is acceptable on second reference.

**Air Force base** Capitalize when used in conjunction with a base: *Randolph Air*
Force Base. AFB is acceptable in conjunction with a second reference to a base: Randolph AFB.

**Air Force capabilities** Made possible by the **Air Force core competencies**. The Air Force capabilities are:
- air and space superiority.
- information superiority.
- global attack.
- precision engagement.
- rapid global mobility.
- agile combat support.

**Air Force Center for Engineering and the Environment** AFCEE is acceptable on second reference.

**Air Force chief of staff** unless before a name. **Air Force Chief of Staff Gen. Mark A. Welsh III**. CSAF is acceptable on second reference and in headlines.

**Air Force Communications Agency** obsolete name of the new Air Force Network Integration Center.

**Air Force core competencies** The Air Force core competencies are:
- Developing Airmen.
- Technology-to-warfighting.
- Integrating operations.

**Air Force core values** The Air Force core values are:
- Integrity first.
- Service before self.
- Excellence in all we do.

**Air Force Doctrine Center** Obsolete name for the LeMay Center for Doctrine Development and Education.

**Air Force General Officer Matters Office** The military counterpart to the Air Force Senior Executive Management Office. AFGOMO is acceptable on second reference.

**Air Force Inspection Agency** AFIA is acceptable on second reference.

**Air Force Institute of Technology** A postgraduate school with headquarters at Wright-Patterson Air Force Base, Ohio. The school offers degrees in aeronautical, astronautical and electrical engineering, among others. AFIT is acceptable on second reference.


**Air Force Junior ROTC** Acceptable in all references for Air Force Junior Reserve Officer Training Corps. Junior ROTC is acceptable on second reference.

**Air Force Link** The obsolete name for the official Air Force website (http://www.af.mil). It is now referred to as AF (dot) mil or AF.mil

**Air Force Museum** Former (and obsolete) name of the National Museum of the U.S. Air Force.

**Air Force Network Integration Center** AFNIC is acceptable on second reference. It is the former Air Force Communications Agency.

**Air Force News Agency** Obsolete name for the Defense Media Activity. AFNEWS was merged with other service’s news agencies in the 2005 BRAC. The agency moved to Fort Meade, Md., in 2011.

**Air Force Office of Special Investigations** AFOSI is acceptable on second reference.

**Air Force One** An Air Force aircraft carrying the president of the United States. See the VC-25A Air Force One entry.

**Air Force Organizational Excellence Award** AFOEA is acceptable on second reference.
Air Force Outstanding Unit Award AFOUA is acceptable on second reference.

Air Force Personnel Center AFPC is acceptable on second reference.

Air Force Priorities -- Continue to strengthen the Air Force nuclear enterprise -- Partner with the joint and coalition team to win today's fight -- Develop and care for Airmen and their families -- Modernize air, space inventories, organizations and training -- Recapture acquisition excellence

Air Force Recruiting Service AFRS is acceptable on second reference.

Air Force Reserve There is no s after Reserve. Use reservist when referring to a member of the Air Force Reserve: She is an Air Force reservist. He is in the Reserve. Note: If the discussion includes the Air National Guard, then reserve is lowercase, as in air reserve components…

Air Force Reserve Command AFRC is acceptable on second reference. When identifying a Reserve unit in a story or caption, use “Air Force Reserve Command’s 302nd Airlift Wing.”

Air Force ROTC Acceptable in all references for Air Force Reserve Officer’s Training Corps. Senior ROTC is not acceptable. See also Air Force Junior ROTC.

Air Force Safety Center Do not use AFSC as an acronym for Air Force Safety Center. Preferred use is Air Force Safety Center or the safety center on second reference.

Air Force Senior Executive Management Office The civilian counterpart to the Air Force General Officer Matters Office.

Air Force Senior NCO Academy Do not abbreviate. Preferred use is the academy on second reference. Use Air Force Senior NCO Academy when distinguishing among other academies in a story.

Air Force Sergeants Association AFSA is acceptable on second reference.

Air Force Space Command AFSPC is acceptable on second reference.

Air Force Special Operations Command AFSOC is acceptable on second reference.

Air Force specialty code With a specific code: Air Force Specialty Code 3NOX1, public affairs. AFSC or AFSC 3NOX1 is acceptable on second reference.

Air Force Weather Agency AFWA is acceptable on second reference.

Air Force-wide

Airman, Airmen Capitalized in all uses except when used as part of a generic reference to a rank or person or when U.S. forces are mixed in with airmen of other countries: high year of tenure for senior airmen or An airman 1st class was arrested. U.S. Air Force and South Korean airmen…

Airman battle uniform ABU is acceptable on second reference.

Airman leadership school Lowercase unless preceded by the name of the installation: Lackland Air Force Base Airman Leadership School or Lackland Airman Leadership School. ALS is acceptable on second reference.

Airman magazine The correct name is Airman, not Airman Magazine. It is Airman magazine.

Air National Guard A reserve component of the Air Force. ANG or Air
Guard is acceptable on second reference. Lower-case guardsmen.

**air show**

**airpower**

**airspace**

**air strike**

**air station** Capitalize when used in conjunction with a base: İzmir Air Station, Turkey. AS is acceptable on second reference in conjunction with a base: İzmir AS.

**Air University** AU is acceptable on second reference.

**Air War College** AWC is acceptable on second reference.

**American Battle Monuments Commission** Established in 1923 in Washington, D.C., the commission maintains all U.S. military cemeteries, including those on foreign soil. Do not use ABMC.

**American Forces Radio and Television Service** Provides radio and television news, sports, information and entertainment programming to Department of Defense personnel and their family members overseas or at sea where English-language broadcast service is unavailable or inadequate. AFRTS is acceptable on second reference.

**anti-ballistic missile** ABM is acceptable on second reference.

**apostrophe (‘)** Do not use an apostrophe when referring to Air Force aircraft in a plural context: There are seven F-15Es on base. See the apostrophe (‘) entry in the punctuation portion of the Associated Press Stylebook for other usage practices.

**apprehension** Military legal term for taking someone into custody and placing him under observation until proper authorities arrive.

**area defense counsel** ADC is acceptable on second reference.

**armed forces, armed services** armed forces and armed services are synonymous and refer to the military services and the U.S. Coast Guard.

**Army and Air Force Exchange Service** AAFES is acceptable on second reference.

**arrest** Military legal term that does not mean the actual taking of a person into custody. Arrest directs the person to remain within certain specified limits and is enforced by virtue of the person's moral and legal obligation to obey the order.

**Article 15, Articles 15**

**AWACS** Acceptable in all references for airborne warning and control system. See E-3 Sentry for aircraft description.

**Note:** For all aircraft, upon first reference, always use the letter-number designation AND the official name of the aircraft, e.g. B-52 Stratofortress. You will need to add it parenthetically in quotes if not included by the speaker.
**barracks** An outdated term used only in a historical sense. Use *dormitory*.

**basic military training**

**base exchange** The Exchange is the new official title of an Army and Air Force Exchange Service outlet. *the exchange* is acceptable on second reference. Use *The Exchange at Lackland Air Force Base*.

**basic allowance for housing** BAH is acceptable on second reference.

**basic allowance for subsistence** BAS is acceptable on second reference.

**battle dress uniform** BDU is the obsolete woodland pattern uniform. BDU is acceptable on second reference.

**battlelab, battlelabs** Do not capitalize unless the formal name is used.

**battle staff**

**beddown** - noun

**bed down** - verb

**below-the-zone promotion** BTZ is acceptable on second reference.

**billeting** An outdated term for temporary accommodations. Use *lodging*.

**BRAC** Acceptable on second reference for Defense Base Closure and Realignment Commission, sometimes mistakenly referred to as the Base Realignment and Closure Commission.

**building** Abbreviate and capitalize when used with numbers to designate a particular structure, such as *Bldg. 610*. See *gate, hangar* and *room* entries.

**byline** Tells the reader that the person credited with the story has gathered most of the information, heard the quotes unless they are credited to a third listener and been largely responsible for the form the story has taken. A byline on a datelined story also tells the reader that the author gathered the information at the location indicated. Note, only ONE person is listed in the byline box. Additional reporters "contributed to this story." Also, an entire office CANNOT be the author. If an office or organization is listed in the byline, move it to the end of the story as *(Courtesy of the 60 Airlift Wing Public Affairs Office)*
cadet See courtesy and military titles entry.

change of command ceremony - don't hyphenate compound adjective

chaplain See courtesy and military titles entry.

chief master sgt. of the Air Force

child care (n.), child-care (adj.) I know a parent who is seeking child care. She is a child-care provider.

child-care giver, child-care provider A person trained and certified to take care of children.

chow hall Outdated term; use only in historical sense. Correct term is dining facility. See mess hall entry.

Civil Air Patrol By federal law, the Civil Air Patrol is an official Air Force auxiliary. CAP is acceptable on second reference.

civilian personnel office CPO is acceptable on second reference. Lowercase unless preceded by the name of the installation: Barksdale Civilian Personnel Office.

Class A accident A military accident that causes loss of life or at least $1 million of damage.

CLEP test Acceptable in all references for College Level Examination Program.

close of business Do not abbreviate. A specific time of closure is preferred.

coalition (it’s not a proper noun)

Colombia - the country

Columbia - the university, the former space shuttle, several cities and private-sector organizations

Combined Federal Campaign CFC is acceptable on second reference.

combined task force CTF is acceptable on second reference.

combined joint task force CJTF is acceptable on second reference.

commander in chief Do not hyphenate. There is only one commander in chief of the armed forces, the president. Do not use the term when referring to commanders of unified commands.

commissary Lowercase unless preceded by the name of the installation: base commissary, Langley Commissary.

Community College of the Air Force CCAF is acceptable on second reference.

Common Access Card Capitalize as a proper noun. CAC is acceptable on second reference. Do not use CAC card.

company grade officer An officer below the rank of major. CGO is acceptable on second reference.

company grade officers association Term is plural, not possessive — no apostrophe. Lowercase unless preceded by the name of the installation: Offutt Company Grade Officers Association. CGOA acceptable on 2nd reference.

Congressional (erroneous) Medal of Honor See Medal of Honor. Do NOT use Congressional!!!!!

consecutive overseas tour COT is acceptable on second reference.
CONUS Acceptable on second reference for continental United States. Note: This term in most military uses actually refers to the 48 contiguous states; the term’s origin predates the admission of Alaska as a state.

core competencies See Air Force core competencies.

core values See Air Force core values.

cost-of-living allowance COLA is acceptable on second reference.

counternarcotics

courtesy and military titles On first reference, use the appropriate courtesy or military title before the full name (see notes). On second and subsequent reference, use last name only.

cadets Academy or ROTC cadets are identified as Cadet Thomas Gaines on first reference. On second and subsequent reference, use last name only.

children First names are acceptable for children ages 17 and younger.

civilians Refer to men and women by first and last name on first reference: Mark Haston, Elizabeth Gaines. Do not use Mr., Ms., etc., in front of a civilian name. Do not use Honorable in front of a civilian's title. On second and subsequent reference, use last name only.

doctors and chaplains Air Force physicians are identified as Capt. (Dr.) John Jones on first reference. Chaplains are Chaplain (Maj.) Sam Smith. On second and subsequent reference, use last name only.

headlines Military titles are not required in headlines.

judges Refer to a judge as judge, not as Mr., Mrs., or Ms.

pilot nicknames Pilot call signs or nicknames will not be used in news stories. Some may be deemed unsuitable for AF.Mil so use none. If a full name cannot be used because of security reasons, the rank and first name can be used instead.

retirees retired Brig. Gen. John Doe, retired Master Sgt. Richard Roe. Not Brig. Gen (Ret). Also, in accordance with AFI 36-3106, Air Force Retiree Activities, retirees will be addressed by their retired grade (not Mr., Miss, or Ms.) except for those retirees who are currently employed by Civil Service while on duty. On second and subsequent reference, use last name only.

“Select” is not a rank – do not use Col. (Sel) John Smith. The correct title is Lt. Col. John Smith.

court-martial, courts-martial

CPR Acceptable in all references for cardiopulmonary resuscitation.

crew chief

crewmember

cyber-, cyberspace Mostly, cyber is a prefix so use general rule for prefixes; do not use a hyphen before a word starting with a consonant: cybersecurity, cybercafé; cyberworld. The word, cyber, is becoming used more and more as a noun, as in cyber strategies or cyber capabilities. The command is U.S. Cyber Command.
Dedicated crew chief "dedicated" can be misunderstood by civilians (of course they’re dedicated) so drop it and just go with crew chief.


Defense Commissary Agency DeCA is acceptable on second reference.

Defense Enrollment Eligibility Reporting System DEERS is acceptable on second reference.

Defense Finance and Accounting Service DFAS is acceptable on second reference.

Defense Intelligence Agency DIA is acceptable on second reference.

Defense Language Institute DLI is acceptable on second reference.

Defense Logistics Agency DLA is acceptable on second reference.

Defense Reutilization and Marketing Office DRMO is acceptable on second reference.

Department of Defense DOD is acceptable on second and subsequent references. It is preferable to use Defense Department. Note uppercase O (not DoD).

Department of Defense Dependents Schools DODDS is acceptable on second reference.

dependent Family member(s) is preferred unless writing about compensation or legal issues that require the use of dependent in the narrow or legal sense. When referring to a specific person or people, use husband, wife, son, daughter or children.

DEROS Acceptable on second reference for date of estimated return from overseas.

Desert combat uniform – DCU acceptable on second reference.

dining-in, dinings-in A formal dinner for military members of a wing, unit or organization held to promote unit cohesion and morale. Capitalize when used with the name of the base: The Randolph AFB Dining-In is today.

dining-out, dinings-out The difference between a dining-in and a dining-out is that nonmilitary spouses, friends, and civilians may attend a dining-out. Capitalize when used with the name of the base: The Randolph AFB Dining-Out is today.

doctor See courtesy and military titles.

DSN Acceptable in all references for Defense Switched Network when used with a telephone number: For more information, call DSN 487-7213. In stories about the system, spell out on first reference: Defense Switched Network connections are being repaired.
**electronic countermeasures** ECM is acceptable on second reference.

**enlisted club** Also known as the NCO club. Note: The designated titles of clubs differ across the Air Force. Use the appropriate title at the base being featured.

Capitalize when prefaced with the name of the base: Tyndall Enlisted Club

See *NCO club* entry.

**enlisted performance report** EPR is acceptable on second reference.

**enlisted spouses club** Formerly known as the NCO wives club. Note: The designated titles of clubs differ across the Air Force. Use the appropriate title at the base being featured.

Do not abbreviate. Capitalize when prefaced with the name of the base: Tyndall Enlisted Spouses Club. Preferred use is without the apostrophe.

See *NCO wives club* entry.

**EQUAL** Acceptable on second reference for *Enlisted Quarterly Assignment Listing*; a system that advertises upcoming assignment requirements and gives people a chance to volunteer for vacancies.

**EQUAL-Plus** *Enlisted Quarterly Assignment Listing-Plus*. A system that advertises upcoming special-duty-assignment requirements. If referring to EQUAL-Plus after EQUAL has already been referred to, EQUAL-Plus is acceptable on all references. If not, spell out on first reference.

-**ever** first-ever, second-ever, best-ever is redundant (like completely destroyed). Avoid using unless in a quote.

**executive officer** Commander's key staff member. Avoid using XO or exec.

**exercises** Capitalize the names of exercises: Red Flag; Cope Thunder 04-02. Capitalize "Exercise" only if it is part of the official title.
**family member** referring generically to a service member’s spouse or child. When referring to a specific person or people, use husband, wife, son, daughter or children. Avoid using dependent unless writing about compensation or legal issues that require the use of dependent.

**field grade officer** A major, lieutenant colonel or colonel.

**firefighter**

**fiscal year** The military fiscal year is from Oct. 1 to Sept. 30. Do not abbreviate as FY. *The program’s budget is going up in the next fiscal year.* Drop year when used in conjunction with the numerical year: *Congress cut the budget for fiscal 2005.*

**flightcrew**

**flightline**

**flight** Capitalize when used to designate a particular unit: *He works in the 47th Mission Support Group Military Personnel Flight* (or *... Group’s Military Personnel Flight*). *He works in the military personnel flight.*

See group, squadron and wing entries.

**fly-by-wire**

**force protection condition** Capitalize when referring to a specific threat condition: *The base is in Force Protection Condition Charlie. The base increased the force protection condition.*

**foreign-object damage** *FOD* is acceptable on second reference, and is often used as a shorthand for the debris itself.

**frock** Allowing a service member who has been selected for promotion to wear the grade insignia before the promotion is official. Frocking is usually restricted to senior officers.
gate Capitalize when used with a number in reference to a specific entrance to the base: They are at Gate 7. I will meet you at the Post Road gate.

See building, hangar and room entries.

GBU guided bomb unit

Global Positioning System GPS is acceptable on second reference.

Gore-Tex A registered trademark of W.L. Gore & Associates, who make water-resistant jackets for wear with the Airman battle uniform.

government-owned vehicle Preferred use is Air Force vehicle or government vehicle in all references. The acronym GOV should not be used.

graphic credit lines Graphic credits should be treated the same as photo credits. Style and placement may vary, but proper credit must be given: (U.S. Air Force graphic/Joe Jones). Artists can put their personal signatures on their work, but standard credits should still be used. When graphic treatments are applied to a photo the credit line should reflect the graphic artist and photographer: (U.S. Air Force photo/Joe Jones, U.S. Air Force graphic/Jim Jones)

ground breaking (n.), ground-breaking (adj.)

Ground Zero – refers to the site of the World Trade Center as opposed to “ground zero” which is where an ICBM lands.

group Capitalize when used with numbers to designate a particular unit: He works at the 47th Operations Group. He works at the operations group.

See flight, squadron and wing entries.

Gulf War Persian Gulf War is preferred when referring to coalition military activities for Operation Desert Storm.

gunship A generic term for a type of combat aircraft, like fighter or bomber. See AC-130 entry.

GWOT Do not use Global War on Terror or GWOT unless in a quote. The correct phrase is war on terrorism

See war on terrorism
**hail and farewell** A social event that welcomes new members of a military unit and honors departing ones.

**hangar** (not hanger!) Capitalize when used with numbers to designate a particular structure, such as Hangar 509.

See building, gate and room entries.

**hazardous materials** HAZMAT is acceptable on second reference.

**headquarters** Do not abbreviate except when referring to a mailing address in the body of a story. Do not turn into a verb as in headquartered at.

**here** Do not use as a reference to a location when the datelined location is Southwest Asia or another region rather than a specific location. See the entry in the AP Stylebook for more on minimizing the use of here.

**Humvee** Acceptable in all references for high-mobility multipurpose wheeled vehicle.

**ID card** Acceptable in all references for identification card.

**identification** Use articles (a, the) in identifying people to improve readability: Staff Sgt. John Smith, a loadmaster with the 99th Airlift Squadron; Col. Marvin Meeks, the commander of the 99th Bomb Wing; Senior Airman Dan Dare of the 99th Maintenance Squadron. Do not use a style similar to signature blocks: Staff Sgt. John Smith, loadmaster, 99th Airlift Squadron.

**IED** Acceptable on second reference for improvised explosive device, but preferred to this jargon when applicable is roadside bomb.

**inprocessing, outprocessing**

**inspector general** Lowercase unless used as a proper military title: Air Force Materiel Command Inspector General Brig.


**instruction** Capitalize and include the full title on first reference: Air Force Instruction 36-2903, “Dress and Personal Appearance of Air Force Personnel,” AFI is acceptable on second reference when used with the number: AFI 36-2903. Preferred use is instruction in all other cases.

See manual and pamphlet entries.

**ISR** Intelligence, surveillance and reconnaissance. ISR is acceptable on second reference.

**jail** The Air Force does not have jails. There are local and regional Air Force confinement facilities; Department of Defense regional confinement facilities, and the U.S. Disciplinary Barracks at the DOD level located at Fort Leavenworth, Kan.

**JDAM** Acceptable on second reference for joint direct attack munition.

**joint bases** Spell out on first reference (Joint Base Langley-Eustis). On second reference use the Air Force base's name alone. (Ex. Dr. Jack Sheppard visited Joint Base Langley-Eustis, Va. He was at Langley to promote good health.) Avoid using the Air Force reference alone if possible by using the base, the installation, etc. Naval Air Station Joint Reserve Base Fort Worth, on second reference, will be Fort Worth. AFRC's 10th AF and 301st Fighter Wing are stationed there as well as the Texas Air National Guard's 136th Airlift Wing.

**Joint Commands** Even though they're not acronyms, upper-case joint commands (PACOM, EUCOM, STRATCOM, CENTCOM, etc.)

**joint task force** JTF is acceptable on second reference. Lowercase unless used
with specific group, e.g. Joint Task Force - Horn of Africa.

**joint terminal attack controller**
JTAC is permissible on second reference. This title is frequently incorrect. A JTAC is a Tactical Air Control Party, but not all TAC-Ps are JTACs. See TAC-P

**junior officer** A lieutenant or captain.

**Junior ROTC** Acceptable in all references for *Junior Reserve Officer Training Corps*, which offers character and citizenship education to high school students. See *Air Force Junior ROTC*.

**Korea** -- use South Korea unless specifically referencing North Korea. Use South Korea instead of Republic of Korea in reference to air base locations.
LANTIRN Acceptable on first use for low-altitude navigation and targeting infrared for night, but it should be spelled out somewhere in the story.

LGM-30 Minuteman III An intercontinental ballistic missile. Minuteman III missile is acceptable in all references.

load, unload Use instead of upload and offload when referring to aircraft cargo ops.

loadmaster

lodging Use in place of billeting.

low-crawl Usually redundant; use crawl alone unless a distinction with another kind of crawling is needed.

major command Preferred use on second reference is the command, or use a specific reference: ACC, AMC, AFMC, etc.


AFM is acceptable on second reference when used with the number: AFM 10-100. Preferred use is manual in all other cases.

See instruction and pamphlet entries.

Meals, Ready to Eat Freeze-dried foods packaged for field troops. MRE is acceptable on second reference. Meal, Ready to Eat is the singular form.

medals Do not capitalize unless used as part of a proper noun. For example Air Force Commendation Medal, Purple Heart, Air Force Cross, Distinguished Service Medal.

Medal of Honor Because the citation includes the phrase “in the name of Congress,” it is often erroneously called the Congressional Medal of Honor. Don’t use “Congressional.” The official title is Medal of Honor. The MOH is never “won.”

medical evacuation Avoid medevac except in direct quotes.

mess dress uniform Military uniform for formal occasions.

mess hall Outdated term; preferred term is dining facility. See chow hall entry.

MIA Acceptable on second reference for missing in action. Do not use as slang for absent.

See prisoner(s) of war entry in the Associated Press Stylebook.

MILES Acceptable on second reference for Multiple Integrated Laser Engagement System, but preferred use is laser system or engagement system.

mine-resistant, ambush-protected vehicle an armored vehicle designed to survive roadside bomb attacks, ambushes. MRAP is acceptable on second reference.

mine-resistant, ambush-protected all-terrain vehicle a smaller version of the MRAP ideal for off-road work and narrow trails or paths. M-ATV can be used on second reference.

Minuteman III missile Acceptable in all references to the LGM-30 Minuteman III.

MWR morale, welfare and recreation. Outdated term; services is the preferred term.

9/11 don't use a dash as in 9-11

National Security Agency  NSA is acceptable on second reference.

Navy rating  Not a rank. Do not include in a rank before a name; instead, convert to the actual rank. For example, MC1 John Smith (Mass Communication Specialist 1st Class John Smith) is Petty Officer 1st Class John Smith in Air Force publications.

NCO  Acceptable in all references to noncommissioned officer.

NCO academy  Lowercase unless preceded by the name of the installation or the name of the school: Barksdale Air Force Base NCO Academy, Barksdale NCO Academy, Airey NCO Academy. NCOA is acceptable on second reference.

NCO club  May be called the enlisted club at some installations. The designated title of clubs differ across the Air Force. Use the appropriate title at the base being featured. Capitalize when used with the name of the base: Tyndall Air Force Base NCO Club.

See enlisted club entry.

NCO in charge  NCOIC is acceptable on second reference.

NCO wives club  Most clubs use the name enlisted spouses club. Use the appropriate title for the base being featured.

See enlisted spouses club entry.

no-fly zone

Non Commissioned Officers Association  Nonprofit organization concerned with issues that affect NCOs of the military services. NCOA is acceptable on second reference.

Numbered Air Forces  Spell out Air Force; not 12th AF, but 12th Air Force
**Office** Lowercase except when used in the proper name: public affairs office; TSgt. Dick Smith, the NCO in charge of the public affairs office; 37th Training Wing Public Affairs Office.

**Officer in Charge** OIC is acceptable on second reference.

**Officer Performance Report** OPR is acceptable on second reference.

**Officers Club** Should be capitalized when a specific club is named: Lackland Air Force Base Officers Club. Preferred use is without the apostrophe.

**Officers Spouses Club** Formerly known as the officers wives club and also known as the officers and civilians spouses club. The title of this organization differs across the Air Force. Use the appropriate title for the base being featured.

Capitalize when prefaced with the name of the base: Tyndall AFB Officers Spouses Club. Preferred use is without the apostrophe.

See **officers wives club** entry.

**Officers Wives Club** Most clubs have been renamed officers spouses club or officers and civilians spouses club. The title of this organization differs across the Air Force. Use the appropriate title for the base being featured.

Capitalize when prefaced with the name of the base: Lackland Air Force Base Officers Wives Club. Preferred use is without the apostrophe.

See **officers spouses club** entry.

**Office of Special Investigations (OSI) Personnel** Use special agent on first reference. Agent is acceptable on second reference.

**Operation** Use on first reference only and capitalize when used with a specific operation: Operation Desert Storm, Operation Southern Watch. Lowercase when naming more than one. The aircraft was used in operations Allied Force and Desert Storm.

See **war** entry.

**Operation Enduring Freedom** The combat operation in Afghanistan. OEF is acceptable on second reference.

**Operation Iraqi Freedom** The combat operation in Iraq. OIF is acceptable on second reference.

**Operations Iraqi Freedom and Enduring Freedom** When citing both together in one sentence, operations is lowercase and Freedom must appear for both.

**Operational Readiness Inspection** ORI is acceptable on second reference.

**Operational Readiness Exercise** ORE is acceptable on second reference.

**On-the-Job Training**

**Operations Tempo** opstempo is acceptable on second reference.

**Outprocessing, Inprocessing**

**Overwatch** What close-air-support aircraft provide ground troops.
pamphlet Capitalize and spell out the proper name on first reference: Air Force Pamphlet 166-27 "Air Force Dietary Guidelines" was designed to improve a person’s eating habits.

AFP is acceptable on second reference when used with the number: AFP 166-27. Preferred use is pamphlet in all other cases.

See instruction and manual entries.

people Preferred when referring to members of a unit or base residents. Personnel should be avoided. See personnel entry.

permanent change of station PCS is acceptable on second reference.

Persian Gulf War Preferred when referring to coalition military activities conducted as part of Operation Desert Storm.

personnel Avoid using when referring to members of a unit or base residents. Preferred use is people. See people entry.

Personnel Support for Contingency Operations PERSCO is acceptable on second reference.

personnel tempo perstempo is acceptable on second reference.

photo caption/credit line See the AP Stylebook for captioning guidelines. Follow the example of the standard AP caption. Air Force News Service does not use days of the week in photo captions. Democratic presidential hopeful U.S. Sen. Barack Obama, D-Ill., delivers his policy on Iraq speech Sept. 24, 2007, in Clinton, Iowa. Obama called for the immediate withdrawal of all U.S. combat brigades from Iraq, with the pullout being completed by the end of next year.

All photos must carry credit lines or the disclaimer must state that all photos are U.S. Air Force photos unless otherwise noted. Placement may vary, but proper credit must be given. Use a forward slash instead of the word “by” between the agency and photographer’s name. Ex. (U.S. Air Force photo/Staff Sgt. Flash Gordon) All photos should have one of the following types of credits: U.S. Air Force photo; Courtesy photo; U.S. Air

primary care manager Do not abbreviate.

Prime BEEF Acceptable in all references to Prime Base Engineer Emergency Forces. Prime BEEF are civil engineer forces organized for direct combat support or emergency recovery from natural disasters. If possible, explain the acronym in the story as a secondary fact: Prime BEEF stands for Prime Base...

privately owned vehicle Preferred use is private or personal car in all references. The acronym POV should not be used.

professional military education PME is acceptable on second reference.

provincial reconstruction team Do not capitalize unless used as part of a proper noun. Members of the Paktya Provincial Reconstruction Team met with village leaders. PRT is acceptable on second reference.
| **QDR** | Acceptable on second reference for *Quadrennial Defense Review*. |
| **rank** | “Select” is **not** a rank. Use Brig. Gen. Joe Jones, not Maj. Gen (Sel) Joe Jones. |
| **RED HORSE** | Acceptable in all references for *Rapid Engineer Deployable Heavy Operations Repair Squadron Engineers*. If possible, explain the acronym in the story as a secondary fact: RED HORSE stands for Rapid... |
| **re-enlist, re-enlistment** | |
| **Reserve** | It is singular and uppercased when referring to someone in that component. A person is not in the Reserves. It is lowercased when you're talking about reserve forces that include the ANG and Reserve together. |
| **reservist** | (lowercase) |
| **room** | Capitalize when used with numbers to designate a particular room in a structure, such as Bldg. 52, Room 1201. See building, gate and hangar entries. |
| **Royal Air Force** | Name of the British air force and used to denote air bases in England: *Royal Air Force Lakenheath, England*. **RAF** is acceptable on second reference. Do not add the word **base** after **Air Force**. |
| **secretary of the Air Force** | Capitalize when used before a name. **SecAF** is acceptable on second reference. |
| **secretary of Defense** | Capitalize when used before a name. Refrain from using SecDEF or SECDEF in headlines or on second reference. Instead, use defense secretary or the secretary’s last name. |
| **self-aid and buddy care** | Note that this phrase describes two types of care: that applied to yourself and that given to another. |
| **self-help** | (n., adj.) Self-help is open 8 to 10 a.m. Fridays. The self-help project ended Tuesday. |
| **Senior NCO Academy** | See the Air Force Senior NCO Academy entry. |
| **SERE** | Acceptable on second reference for survival, evasion, resistance and escape. Airmen assigned to this career field are specialists, not instructors. |
| **Service member, serviceman, servicewoman** | Use service member when either a man or woman could be affected or included. Note: per update to AP Style Guide, service member is now two words, the other two are single words. |
| **shoppette** | Capitalize when prefaced with the name of the base: *The Vance AFB Shoppette is open until midnight. The shoppette closes at midnight.* |
| **South Korea** | -- not Republic of Korea |
| **space-available** | **Space-A** is acceptable on second reference. |
| **special agent** | Office of Special Investigations (OSI) personnel. **Agent** is acceptable on second reference. |
| **spouse** | Use husband or wife if referring to a specific person; otherwise use spouse. |
| **the States** | Capitalize "States" when it means the U.S. as a whole. Lowercase when referring to individual states collectively (e.g. "Each of the states elects two senators" vs "I'm going back to the States.") |
| **squadron** | Capitalized when used with a number to designate a particular squadron: |
He works at the 37th Mission Support Squadron. He works at the mission support squadron.

See flight, group and wing entries.

**Squadron Officer School** SOS is acceptable on second reference.

**SSN** Acceptable on second reference for Social Security number.

**Stripes for Exceptional Performers** STEP is acceptable on second reference.

surgeon general, surgeons general
**tactical air control party** Abbreviated TAC-P. See JTAC

**TDY** Acceptable in all references for temporary duty.

**Threatcon** Outmoded term replaced by force protection condition.

**3-volley rifle salute** is what is seen at a traditional military funeral. The rifle party, often seven people, typically fire three volleys in unison (this may be where the confusion with 21 comes from). 21-gun salutes are reserved for heads of state and almost always involve artillery.

**Thunderbirds** The Air Force precision-flying demonstration team that flies red, white and blue F-16s. Members of the Thunderbirds make up the U.S. Air Force Air Demonstration Squadron.

**time-in-grade, time-in-service**

**Tops in Blue** The all-Air Force entertainment group that annually tours Air Force bases worldwide.

**total force** Integration of Guard, Reserve and active-duty components.

**touch-and-go** (n., adj.) *The pilot performed a touch and go. Student pilots practice touch-and-go landings.*

**traffic management office** Office that helps people who are being reassigned to ship household goods and vehicles. *TMO* is acceptable on second reference.

**triad** The three legs of the nuclear deterrent force: manned bombers, ICBMs and submarine-launched ballistic missiles. *Triad* is not an acronym.

**TRICARE** A military health care program with three options: TRICARE Prime, TRICARE Extra and TRICARE Standard. For retirees on Medicare, there is TRICARE for Life. Despite the fact that it is not an acronym, officials filed the word with the U.S. Patent and Trademark Office which has allowed them to require the word be used in the upper-case format (“without variation”). It will always appear as TRICARE.

**21-gun salute** 21-gun salutes are reserved for heads of state and almost always involve artillery. What is seen at a traditional military funeral is a 3-volley rifle salute. The rifle party, often seven people, typically fire three volleys in unison (this may be where the confusion with 21 comes from).
UCMJ Acceptable on second reference for *Uniform Code of Military Justice*.  

**undersecretary of the Air Force** Undersecretary is one word. Capitalize when used before a name. USecAF is acceptable on second reference.

**unit designations** Lowercase references to agencies unless the entire title is used: *public affairs office; Tech. Sgt. Dick Smith, the NCO in charge of the public affairs office; 37th Training Wing Public Affairs Office*. On second reference to a unit, use the numerical designation alone if it is the only unit with that designation in the story: *the 18th Aggressor Squadron* on first reference, *the 18th AS* thereafter.

**U.S. Air Force Academy** A direct reporting unit. *Academy* is acceptable on second reference. Like Airman, upper-case Academy in all uses.

**Valor** Uppercase when used with a medal, as in Bronze Star with Valor

**vMPF** Acceptable on second reference for the *Virtual Military Personnel Flight*. 
war Capitalize when used as part of the name for a specific war: the Civil War, the Cold War, the War of 1812, World War II, the Korean War, the Vietnam War, etc.

See operation entry.

warfighter (n.), warfighting (adj.)

war game (n.), war-game (v.)

war on terrorism GWOT or Global War on Terror should not be used.

Warsaw Pact No longer exists. There were seven Warsaw Pact nations: the Soviet Union, Bulgaria, Czechoslovakia, East Germany, Hungary, Poland and Romania.

Washington, D.C. Datelines will just use Washington.

Web words: World Wide Web, Web page, but webcast, webcam, webmaster and website.

wing Capitalized when used with a number to designate a particular wing: She works at the 314th Airlift Wing. She works at the wing.

See flight, group and squadron entries.

Zulu Communications code word for the letter Z. Used by aviators in reference to Greenwich Mean Time — mean solar time of the Greenwich meridian used as the basis of standard time throughout the world. Sometimes referred to as universal time.
Note: For all aircraft, upon first reference, always use the letter-number designation AND the official name of the aircraft, e.g. B-52 Stratofortress. You will need to add it parenthetically in quotes if not included by the speaker.

A-10 Thunderbolt II Do not use informal “warthog.” A-10 and Thunderbolt are both acceptable on second reference.

AC-130H Spectre, AC-130U AC-130 Gunship is incorrect: gunship is a generic term used like fighter and bomber.

B-1B Lancer B-1B or Lancer is acceptable on second reference.

B-2 Spirit B-2 or Spirit is acceptable on second reference.

B-52 Stratofortress B-52 or Stratofortress is acceptable on second reference. BUFF or other nicknames will not be used.

C-130 Hercules The latest model is the C-130J Super Hercules; E and H models remain in the inventory. C-130 or Hercules is acceptable on second reference. See also AC-130, EC-130, HC-130, MC-130 and WC-130.

C-17 Globemaster III C-17 or Globemaster is acceptable on second reference.

C-20 No official name, it is the military version of the Gulfstream III.

C-21 No official name, it is the military version of the Lear Jet 35A.

C-32 No official name, it is a specially configured version of the Boeing 757-200 airliner.

C-37A No official name, it is the military version of the Gulfstream V.

C-40B/C No official name, it is the military version of the Boeing 737-700.

C-5 Galaxy C-5 or Galaxy is acceptable on second reference. The new C-5M is the Super Galaxy.

CV-22 Osprey CV-22 or Osprey is acceptable on second reference.

E-3 Sentry A modified Boeing 707-320 used as an airborne warning and control system (AWACS) See airborne warning and control system.

E-4B A military version of the Boeing 747-200, the aircraft serves as the National Airborne Operations Center for national leaders in case of a national emergency or the destruction of ground command centers.

E-8C Joint STARS A modified Boeing 707 with an air-to-ground surveillance system designed to track ground targets in all weather conditions. E-8C Joint STARS is acceptable on first reference, but explain later that STARS stands for Surveillance Target Attack Radar System.

EA-6B Prowler A Navy electronic-attack aircraft that jams enemy radar, electronic data links and communications. It is flown by Navy and Air Force pilots in Navy squadrons.

EC-130H Compass Call A modified C-130 used to jam enemy command-and-control networks and suppress enemy air defenses.

EC-130J Commando Solo A modified C-130 that conducts information operations, psychological operations and civil affairs broadcasts in AM, FM, HF, TV and military communications bands.

F-15 Eagle F-15 or Eagle is acceptable on second and subsequent references. Acceptable for use with F-15C.
Combatant and major commands

**F-15E Strike Eagle**  Not the same as the F-15. F-15E or Strike Eagle is acceptable on second ref.

**F-16 Fighting Falcon**  Do not use informal “Viper.” F-16 or Fighting Falcon is acceptable on second reference.

**F-16CJ Fighting Falcon**  A version of the F-16 dedicated to the suppression of enemy air defenses. F-16 or Fighting Falcon is acceptable on second reference.

**F-117A Nighthawk**  F-117 or Nighthawk is acceptable on second reference. No longer in the inventory.

**F-22 Raptor**  Don’t include “A” as in F-22A. F-22 or Raptor is acceptable on second reference.

**F-35 Lightning II**  F-35, Lightning II, JSF acceptable on second reference. Don’t uppercase joint strike fighter.

**Global Hawk** (The RQ-4)  Can be referred to as an unmanned aircraft (UA) or a remotely piloted aircraft (RPA).

**HC-130P/N King**  A combat search and rescue version of the C-130 Hercules.

**HH-60G Pave Hawk**  A highly modified version of the Army Black Hawk helicopter. HH-60G or Pave Hawk is acceptable on second reference. Also, it’s two words.

**KC-10 Extender**  KC-10 or Extender is acceptable on second reference.

**KC-135 Stratotanker**  KC-135 or Stratotanker is acceptable on second reference.

**MC-130E Combat Talon I**, **MC-130H Combat Talon II**  Versions of the C-130 Hercules. The difference between the two types is computers and avionics.

**MC-130P Combat Shadow**  A version of the C-130 Hercules.

**MH-53J Pave Low III, MH-53M Pave Low IV**  A twin-turbine, heavy-lift helicopter used for special operations and combat rescue. The MH-53M Pave Low IV has advanced communications and avionics.

**MQ-1 Predator**  *Predator* alone is acceptable in all uses. It is part of a RPAS (remotely piloted aircraft system) which technically means a system including the aircraft, the ground-control system, the satellite link and personnel. For a quick reference to avoid confusion, MQ-1 horizontal stabilizers point down. *Predator* is acceptable in all references.

**MQ-9 Reaper**  *Reaper* alone is acceptable in all uses. It is part of a RPAS (remotely piloted aircraft system) which technically means a system including the aircraft, the ground-control system, the satellite link and personnel. For a quick reference to avoid confusion, MQ-9 horizontal stabilizers point upward.

**OC-135B Open Skies**  An observation aircraft that supports the Open Skies Treaty. The aircraft flies unarmed observation flights over participating parties of the treaty.

**RC-135U Combat Sent**  Provides strategic electronic reconnaissance information to the president, secretary of defense, Defense Department of Defense and theater commanders.

**RC-135V/W Rivet Joint**  Provides on-scene intelligence collection, analysis and dissemination capabilities.

**Reaper**  Acceptable in all references to MQ-9 Reaper.
Combatant and major commands

**RPA**  Remotely Piloted Aircraft. Generally refers to the MQ-1 Predator, MQ-9 Reaper and RQ-4 Global Hawk. UAS also is acceptable term when referring to the unmanned aircraft AND associated systems. Do not use UAV. Don't use "operator;" the aircraft is flown by an RPA pilot, but avoid "remotely piloted aircraft pilot" -- that's redundant.

**RQ-4 Global Hawk**  Can be referred to as an unmanned aircraft (UA) or a remotely piloted aircraft (RPA).

**T-1 Jayhawk**  T-1 or Jayhawk is acceptable on second reference.

**T-6 Texan II**  T-6 or Texan II is acceptable on second reference.

**T-37 Tweet**  T-37 or Tweet is acceptable on second reference. No longer in the Air Force inventory as July 31, 2009.

**T-38 Talon**  T-38 or Talon is acceptable on second reference.

**T-43A**  A military version of the Boeing 737 twin-engine jet used to train navigators. No longer in the AF inventory.

**U-2**  A single-seat, single-engine, high-altitude reconnaissance aircraft. Do not use Dragon Lady. Dragon Lady refers to a specific U-2 program.

**UAS**  Unmanned aircraft system; use *unmanned aircraft* when referring to just the aircraft. UA acceptable on second ref. Used interchangeably with RPA. (See RPA)

**UAV**  Outdated term, no longer used.

**UH-1N Huey**  A light-lift utility helicopter used to support AFSPC missile wings and groups.

**VC-25A Air Force One**  A modified version of the Boeing 747 that transports the president of the United States.

**WC-130 Hercules**  Flown by the Hurricane Hungers flying weather reconnaissance missions. A derivative of the C-130 Hercules, it is flown exclusively by the 53rd Weather Recon Sq from Keesler AFB, Miss. The 53rd WRS is known as the Hurricane Hunters.
Combatant and major commands

**U.S. Air Forces in Europe** USAFE is acceptable on second reference.

**U.S. Africa Command** AFRICOM is acceptable on second reference.

**U.S. Central Command** CENTCOM is acceptable on second reference.

**U.S. European Command** EUCOM is acceptable on second reference.

**U.S. Joint Forces Command** JFCOM is acceptable on second reference.

**U.S. Northern Command** NORTHCOM is acceptable on second reference.

**U.S. Pacific Command** PACOM is acceptable on second reference.

**U.S. Southern Command** SOUTHCOM is acceptable on second reference.

**U.S. Special Operations Command** SOCOM is acceptable on second reference.

**U.S. Strategic Command** STRATCOM is acceptable on second reference.

**U.S. Transportation Command** TRANSCOM is acceptable on second reference.

**Air Combat Command**
ACC is acceptable on second reference. ACC’s mission is to support global implementation of national security strategy. ACC operates fighter, bomber, reconnaissance, battle-management, and electronic-combat aircraft. It also provides command, control, communications and intelligence systems, and conducts global information operations.

**Air Education and Training Command**
AETC is acceptable on second reference. AETC recruits, trains and educates quality people for the aerospace force and the nation. Provides basic military training, initial and advanced technical training, flying training, and professional military and degree-granting professional education. Conduct joint, medical service, readiness and Air Force security assistance training.

**Air Force Global Strike Command**
AFGSC is acceptable on second reference. AFGSC’s mission is nuclear and conventional global strike, a key component of strategic deterrence. AFGSC aligns Intercontinental Ballistic Missile and dual-mission capable bomber forces under a single command, responsible for organizing, training and equipping ICBM forces, B-2 and B-52 bomber forces, and other deterrence capabilities to conduct operations in support of combatant commanders.

**Air Force Materiel Command**
AFMC is acceptable on second reference. AFMC develops, acquires and sustains aerospace power needed to defend the United States and its interests -- today and tomorrow. This is accomplished through management, research, acquisition, development, testing and maintenance of existing and future weapons systems and their components.

**Air Force Reserve Command**
AFRC is acceptable on second reference. AFRC provides citizen airmen to defend the United States and protect its interests through aerospace power.

**Air Force Space Command**
AFSPC is acceptable on second reference. AFSPC makes space reliable for the warfighter by continuously improving the command's ability to provide and support combat forces. AFSPC is comprised of more than 42,000 professionals assigned to 134 locations worldwide.

**Air Force Special Operations Command**
AFSOC is acceptable on second reference. AFSOC is America's specialized air power. The command provides combat search and rescue, agile combat support, information warfare, precision aerospace fires, psychological operations, specialized aerospace mobility and
Combatant and major commands

refueling to unified commands and delivers special operations power anytime, anywhere.

**Air Mobility Command**
AMC is acceptable on second reference. ACC provides airlift, air refueling, special air mission and aeromedical evacuation for U.S. forces. Supplies forces to theater commands to support wartime tasking.

**Air National Guard**
ANG is acceptable on second reference. ANG enforces federal authority, suppresses insurrection and defends the nation when mobilized by the president, Congress, or both. Units augment the Air Force by participating in operations and exercises worldwide by direction of the Air Staff, major commands or joint/unified commands.

**Pacific Air Forces**
PACAF is acceptable on second reference. PACAF provides ready air and space power to promote U.S. interests in the Asia-Pacific during peacetime, crisis and in war.

**U.S. Air Forces in Europe and Air Forces Africa**
USAFE - AFAFRICA is acceptable on second reference. USAFE - AFAFRICA provides responsive forward presence and decisive air and space power. Plans, conducts, controls, coordinates and supports air and space operations to achieve U.S. and NATO objectives based on taskings assigned by the commander in chief, U.S. European Command.

**Air Force bases and units**
158th Fighter Wing, Vt.
- 158th Fighter Wing, Vermont Air National Guard
187th Fighter Wing, Ala.
- 187th Fighter Wing
501st Combat Support Wing, United Kingdom
- 501st Combat Support Wing
Abraham Lincoln Capital Airport, Ill.
- 183rd Fighter Wing
Air National Guard Base, Ky.
- 123rd Airlift Wing, Kentucky Air National Guard

Al Udeid Air Base
- U.S. Air Forces Central Command
Al Udeid, Qatar
- US Air Forces Central Command Band
Altus Air Force Base, Okla.
- Altus Air Force Base
- Secrets Declassified
Arnold Air Force Base, Tenn.
- Arnold Air Force Base & Arnold Engineering Development Complex
Atlantic City International Airport, N.J.
- 177th Fighter Wing, New Jersey Air National Guard
Aviano Air Base, Italy
- Aviano Air Base
Bagram Airfield, Afghanistan
- Bagram Airfield
Bangor Air National Guard Base, Maine
- Maine Air National Guard
Barksdale Air Force Base, La.
- Barksdale Air Force Base
- Air Force Global Strike Command
- 307th Bomb Wing
- 8th Air Force
Barnes Air National Guard Base, Mass.
- 104th Fighter Wing, Massachusetts Air National Guard
Battle Creek, Mich.
- 110th Airlift Wing
Beale Air Force Base, Calif.
- 940th Wing
- Beale Air Force Base
Beightler Armory, Ohio
- Ohio Air National Guard
Berry Field, Tenn.
- 118th Wing, Tennessee Air National Guard
Birmingham, Ala.
- 117th Air Refueling Wing
Bradley Air National Guard Base, Conn.
- 103rd Airlift Wing
Buckley Air Force Base, Colo.
- Buckley Air Force Base
- 140th Wing
- Air Reserve Personnel Center
Cannon Air Force Base, N.M.
- Cannon Air Force Base
Combatant and major commands

Channel Islands Air National Guard Station, Calif.
- 146th Airlift Wing, California Air National Guard
- Air National Guard Band of the Southwest

Charlotte Douglas International Airport, N.C.
- 145th Airlift Wing

Cheyenne Regional Airport, Wyo.
- 153rd Airlift Wing, Wyoming Air National Guard

Columbus Air Force Base, Miss.
- Columbus Air Force Base

Dannelly Field Air National Guard Base, Ala.
- 187th Fighter Wing, Alabama Air National Guard

Davis-Monthan Air Force Base, Ariz.
- 12th Air Force (Air Forces Southern)
- Davis-Monthan Air Force Base

Defense Health Headquarters, Falls Church, Va.
- Air Force Medical Service
- Dobbins Air Reserve Base, Ga.
- Dobbins Air Reserve Base

Dover Air Force Base, Del.
- 512th Airlift Wing
- Dover Air Force Base home page
- Air Force Mortuary Affairs Operations

Duluth National Guard Base, Minn.
- 148th Fighter Wing

Dyess Air Force Base, Texas
- Dyess Air Force Base

Edwards Air Force Base, Calif.
- Edwards Air Force Base

Eglin Air Force Base, Fla.
- Eglin Air Force Base

Eielson Air Force Base, Alaska
- Eielson Air Force Base

Ellington Field Joint Reserve Base, Texas
- 147th Reconnaissance Wing, Texas Air National Guard

Ellsworth Air Force Base, S.D.
- 28th Bomb Wing

F.E. Warren Air Force Base, Wyo.
- 20th Air Force
- F.E. Warren Air Force Base

Fairchild Air Force Base, Wash.
- Fairchild Air Force Base

Forbes Field Air National Guard Base, Kansas
- 190th Air Refueling Wing

Fort Belvoir, Va.
- Air Force Petroleum Agency

Fort Indiantown Gap, Penn.
- Air National Guard Band of the Mid-Atlantic

Fort Smith, Ark.
- Ebbing Air National Guard Base

Fort Wayne, Ind.
- 122nd Fighter Wing, Indiana Air National Guard

Fresno Air National Guard Base, California
- 144th Fighter Wing, California Air National Guard

General Mitchell Air National Guard Base, Wis.
- 128th Air Refueling Wing

Goodfellow Air Force Base, Texas
- Goodfellow Air Force Base

Gowen Field Air National Guard Base, Idaho
- 124th Fighter Wing, Idaho Air National Guard

Grand Forks Air Force Base, N.D.
- Grand Forks Air Force Base

Great Falls, Mont.
- 120th Fighter Wing

Grisson Air Reserve Base, Ind.
- Grissom Air Reserve Base

Hancock Field Air National Guard Base, N.Y.
- Hancock Field Air National Guard Base

Hanscom Air Force Base, Mass.
- Hanscom Air Force Base

Hector Field, N.D.
- 119th Wing

Hill Air Force Base, Utah
- 388th Fighter Wing
- Hill Air Force Base
- 419th Fighter Wing

Holloman Air Force Base, N.M.
- Holloman Air Force Base

Homestead Air Reserve Base, Fla.
- Homestead Air Reserve Base

Horsham Air Guard Station, Penn.
- 111th Fighter Wing, Pennsylvania Air National Guard
Combatant and major commands

Hurlburt Field, Fla.
- Air Force Special Operations Command
- Hurlburt Field

Incirlik Air Base, Turkey
- Incirlik Air Base

Jacksonville, Fla.
- Florida Air National Guard

Joe Foss Field, S.D.
- 114th Fighter Wing

Joint Base Anacostia-Bolling, District of Columbia
- USAF Honor Guard
- The United States Air Force Band
- Air Force Historical Studies Office

Joint Base Andrews, Md.
- Air Force Audit Agency
- 145th Airlift Wing
- 459th Air Refueling Wing
- 79th Medical Wing
- Joint Base Andrews
- Air Force District of Washington

Joint Base Charleston, S.C.
- 315th Airlift Wing
- Joint Base Charleston

Joint Base Elmendorf-Richardson, Alaska
- 176th Wing
- Joint Base Elmendorf-Richardson

Joint Base Langley-Eustis, Va.
- Joint Base Langley-Eustis
- U.S. Air Force Heritage of America Band
- 192nd Fighter Wing

Joint Base Langley--Eustis, Va.
- Air Combat Command

Joint Base Lewis-McChord, Wash.
- 446th Airlift Wing
- 62nd Airlift Wing
- 62nd Airlift Wing

Joint Base McGuire-Dix-Lakehurst, N.J.
- 108th Wing
- Joint Base McGuire-Dix-Lakehurst
- U.S. Air Force Expeditionary Center
- 514th Air Mobility Wing

Joint Base Pearl Harbor-Hickam, Hawaii
- U.S. Air Force Band of the Pacific-Hawaii
- 624th Regional Support Group
- Pacific Air Forces
- 15th Wing
- 154th Wing

Joint Base San Antonio, Texas
- Air Force Recruiting Service Website
- Air Force ISR Agency
- Air Force Trademark and Licensing
- Air Force Personnel Center
- U.S. Air Force Recordings
- Air Force Recruiting Service Command
- Air Education and Training Command
- Headquarters Air Force Security Forces Center
- 24th Air Force
- Air Force Public Affairs Agency
- 149th Fighter Wing, Texas Air National Guard
- Joint Base San Antonio
- 59th Medical Wing
- Torch Magazine
- Air Force Wounded Warrior
- USAF Basic Military Training Flight Photograph Project
- Air Force Basic Military Training
- 37th Training Wing
- U.S. Air Force Band of the West
- Air Force Civil Engineer Center

Joint Forces Headquarters, Calif.
- California Air National Guard

Kadena Air Base, Japan
- 353rd Special Operations Group
- Kadena Air Base

Kandahar Airfield, Afghanistan
- Kandahar Airfield

Keesler Air Force Base, Miss.
- Keesler Medical Center
- Keesler Air Force Base

Key Field Air National Guard Base, Miss.
- 186th Air Refueling Wing, Mississippi Air National Guard

Kingsley Field, Ore.
- 173rd Fighter Wing, Oregon Air National Guard

Kirtland Air Force Base, N.M.
- Air Force Inspection Agency
- 377th Air Base Wing
- 150th Fighter Wing
- Air Force Safety Center
- Air Force Research Laboratory
- Air Force Operational Test and Evaluation Center

Kunsan Air Base, South Korea
- Kunsan Air Base
Combatant and major commands

Lajes Field, Azores, Portugal
- Lajes Link

Laughlin Air Force Base, Texas
- Laughlin Air Force Base

Lincoln Municipal Airport, Neb.
- 155th Air Refueling Wing

Little Rock Air Force Base, Ark.
- 189th Airlift Wing

Los Angeles Air Force Base, Calif.
- Los Angeles Air Force Base

- Luke Air Force Base
  - 944th Fighter Wing

MacDill Air Force Base
- MacDill

MacDill Air Force Base, Florida
- 927th Air Refueling Wing

Malmstrom Air Force Base, Mont.
- Malmstrom Air Force Base

Mansfield, Ohio
- 179th Airlift Wing, Ohio Air National Guard

March Air Reserve Base, Calif.
- 163rd Reconnaissance Wing Official Website

Maxwell Air Force Base, Ala.
- Maxwell Air Force Base
  - Air Force Historical Research Agency
  - Air Force NetCents
  - 908th Airlift Wing

McConnell Air Force Base, Kansas
- 931st Air Refueling Group
- McConnell Air Force Base

McEntire Joint National Guard Base, S.C.
- South Carolina Air National Guard

McGhee Tyson Air National Guard Base, Tenn.
- 134th Air Refueling Wing
  - U.S. Air Force Band of the Smoky Mountains
  - The I.G. Brown Training and Education Center

Memphis Air National Guard Base, Tenn.
- 164th Airlift Wing

Minneapolis-St. Paul International Airport
Air Reserve Station, Minn.
- Minneapolis-St. Paul Air Reserve Station

Minot Air Force Base, N.D.
- Minot Air Force Base

Misawa Air Base, Japan
- Misawa Air Base

Moffett Federal Airfield, Calif.
- 129th Rescue Wing, California Air National Guard

Moody Air Force Base, Ga.
- Moody Air Force Base

Mountain Home Air Force Base, Idaho
- Mountain Home Air Force Base

National Guard Bureau, Va.
- National Guard Counterdrug Program

Naval Air Station Fort Worth Joint Reserve Base, Texas
- Air National Guard Band of the Gulf Coast
  - 136th Airlift Wing
  - 301st Fighter Wing
  - Tenth Air Force - Power & Vigilance

Nellis Air Force Base, Nevada
- Nellis Air Force Base
  - 926th Group
  - Creech Air Force Base

New Castle Air National Guard Base, Del.
- 166th Airlift Wing, Delaware Air National Guard

Niagara Falls Air Reserve Station, N.Y.
- Niagara Falls Air Reserve Station
  - 107th Airlift Wing

North Highlands Air National Guard Station, Calif.
- 162d Combat Communications Group

Offutt Air Force Base, Neb.
- Offutt Air Force Base
  - U.S. Air Force Heartland of America Band
  - Air Force Weather Observer

Orlando, Florida
- Air Force Agency for Modeling and Simulation

Osan Air Base, South Korea
- 7th Air Force

Otis Air National Guard Base, Mass.
- 102nd Intelligence Wing

Papago Military Reservation, Ariz.
- Arizona Air National Guard

Patrick Air Force Base, Fla.
- Patrick Air Force Base
  - 920th Rescue Wing

Pease Air National Guard Base, N.H.
Combatant and major commands

- 157th Air Refueling Wing
  Peoria, Ill.
  - Air National Guard Band of the Midwest
  - 182nd Airlift Wing

- Peterson Air Force Base, Colo.
  - U.S. Northern Command
  - U.S. Air Force Academy Band
  - Peterson Air Force Base
  - North American Aerospace Defense Command
  - 302nd Airlift Wing
  - Air Force Space Command

- Phoenix Sky Harbor Air National Guard Base, Ariz.
  - 161st Air Refueling Wing

- Pittsburgh International Airport Air Reserve Station, Penn.
  - Pittsburgh IAP Air Reserve Station
  - 171st Air Refueling Wing

- Pope Army Airfield, N.C.
  - Pope Field

- Portland Air National Guard Base, Ore.
  - 142nd Fighter Wing

- Quantico, Va.
  - Air Force Office of Special Investigations

- Quonset Air National Guard Base, R.I.
  - 143rd Airlift Wing, Rhode Island Air National Guard

- Ramstein Air Base, Germany
  - U.S. Air Forces in Europe Band
  - U.S. Air Forces in Europe and Air Forces Africa
  - Ramstein Air Base, Germany

- Reno Air National Guard Base, Nev.
  - 152nd Airlift Wing

- Rickenbacker International Airport, Ohio
  - 121st Air Refueling Wing

- Robins Air Force Base, Ga.
  - Robins Air Force Base
  - 116th Air Control Wing
  - Citizen Airman Magazine
  - Air Force Reserve Command

- Rome, N.Y.
  - Eastern Air Defense Sector

- Rosecrans Air National Guard Base, Miss.
  - 139th Airlift Wing, Missouri Air National Guard

- Royal Air Force Station Lakenheath, United Kingdom
  - Royal Air Force Station Mildenhall, United Kingdom
    - Royal Air Force Mildenhall
  - Savannah Air National Guard Base, Ga.
    - 165th Airlift Wing, Georgia Air National Guard
  - Schriever Air Force Base, Colo.
    - Schriever Air Force Base
    - 310th Space Wing

- Scott Air Force Base, Ill.
  - Scott Air Force Base
  - Air Force Network Integration Center
  - U.S. Air Force Band of Mid-America
  - Air Mobility Command
  - 932nd Airlift Wing
  - 618th Air and Space Operations Center (Tanker Airlift Control Center)
  - 126th Air Refueling Wing

- Selfridge Air National Guard Base, Michigan
  - 127th Wing

- Seymour Johnson Air Force Base, North Carolina
  - Seymour Johnson Air Force Base
  - 916th Air Refueling Wing

- Shaw Air Force Base, S.C.
  - 9th Air Force

- Shepherd Field, W.V.
  - 167th Airlift Wing

- Sheppard Air Force Base, Texas
  - Sheppard Air Force Base
  - Sheppard Air Force Base Force Support Squadron

- Sioux City Air National Guard Base, Iowa
  - 185th Air Refueling Wing

- Southwest Asia
  - 379th Air Expeditionary Wing
  - 380th Air Expeditionary Wing

- Southwest Asia
  - 386th Air Expeditionary Wing

- Spangdahlem Air Base, Germany
  - Spangdahlem Air Base

- Stewart Air National Guard Base, N.Y.
  - 105th Airlift Wing, New York Air National Guard

- Stout Field, Ind.
  - Indiana National Guard

- Stratton Air National Guard Base, N.Y.
  - 109th Airlift Wing

- Swanton Air National Guard Base, Ohio
  - 180th Fighter Wing
Combatant and major commands

The Pentagon, Va.
- Air Force Bands Program
- Air Force General Counsel
- AF Installations, Environment and Logistics
- Air Force Housing
- Air Force Financial Management & Comptroller
- Air National Guard
- Secretary of the Air Force - Acquisition
- AF CIO A6 Information Dominance
- Air Force Judge Advocate General
- U.S. Air Force Scientific Advisory Board
- Air Force Contracting
- Air Force Freedom of Information Act

The Pentagon, Va.
- SAF/SP - DoD Executive Agent for Space Staff

Thompson Field, Miss.
- 172d Airlift Wing

Tinker Air Force Base, Okla.
- 552nd Air Control Wing
- 507th Air Refueling Wing Site
- 507th Air Refueling Wing
- Air Force Sustainment Center
- Tinker Air Force Base

Transit Center at Manas, Kyrgyzstan
- Transit Center at Manas

Travis Air Force Base, Calif.
- U.S. Air Force Band of the Golden West
- 349th Air Mobility Wing
- Travis Air Force Base

Truax Field, Wis.
- 115th Fighter Wing

Tucson International Airport, Ariz.
- 162nd Fighter Wing

Tyndall Air Force Base, Fla.
- Tyndall Air Force Base
- Air Force Be Ready
- 1st Air Force

U.S. Air Force Academy, Colo.
- U.S. Air Force Academy

Vance Air Force Base, Okla.
- Vance Air Force Base

Volk Field Air National Guard Base, Wis.
- Volk Field Air National Guard Base

Warfield Air National Guard Base, Md.
- Maryland Air National Guard

Westover Air Reserve Base, Mass.
- Westover Air Reserve Base

Whiteman Air Force Base, Miss.
- Whiteman Air Force Base
- 131st Bomb Wing, Missouri Air National Guard

Will Rogers Air National Guard Base, Okla.
- 137th Air Refueling Wing

Wright Patterson Air Force Base, Ohio
- Medical Flight Standards Branch

Wright-Patterson Air Force Base, Ohio
- Air Force Refractory Surgery Program
- Wright-Patterson Air Force Base Medical Group
- U.S. Air Force Band of Flight
- National Museum of the U.S. Air Force
- Materials & Manufacturing Directorate
- Air Force Materiel Command
- Wright-Patterson Air Force Base
- 445th Airlift Wing

Yokota Air Base, Japan
- U.S. Air Force Band of the Pacific-Asia
- Yokota Air Base

Youngstown Air Reserve Station, Ohio
- Youngstown Air Reserve Station